

RENEWAL - SPECIAL ORDER NOTICE

TO: «OPERNAME»
«COMPANY»
«ADDRESS1»
«ADDRESS2»
«CITYSTZIP»

FROM: Conrad T. Spangler, III, Director

DATE: «DATE»

On the «DEADLINFUL», Mineral Mining Permit No. «PN» will expire.

If all mining and initial reclamation work has been completed and this permit is to be renewed, the following materials must be submitted to your Division of Mineral Mining (DMM) mine inspector «INSRNAME» no later than «PRIORANNDT».

1. Yearly Progress Report
2. Two copies of a renewal map

Your mine inspector's mailing address is «INSRADDR».

Please **do not** send any bonds or renewal fees to the mine inspector. These should be mailed directly to the DMM Charlottesville office at the time of final submittal.

The documents sent to the mine inspector will be reviewed and a renewal inspection will be conducted on the mine permit within 30 days of receipt of the materials. If you wish, you may contact your mine inspector at «INSRPHONE» to make arrangements to accompany him on this inspection.

Upon completion of the review and inspection, the mine inspector will return all materials to you. Any corrections noted in the review should be addressed and these materials along with the required bonding (see attachment) and renewal fees (see attachment) must be received in the Charlottesville office no later than 5:00 p.m. on the «ANNIVFULL».

FAILURE TO COMPLY WILL RESULT IN A NOTICE OF NON-COMPLIANCE BEING ISSUED.